



## *Windsor Locks Police Department*

*4 Volunteer Dr., Windsor Locks, CT 06096*

*(860) 627-1461*

### **Police Report Request**

\*send to [records@windsorlockspolice.com](mailto:records@windsorlockspolice.com)

The Windsor Locks Police Department complies with Connecticut's Freedom of Information general statutes. It does not release reports until the investigation is closed. Reports are often not immediately available.

Date of request: \_\_\_\_\_ Case Number (if known): \_\_\_\_\_

### **Requestor Information:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone number: \_\_\_\_\_

Email address: \_\_\_\_\_

Company name: \_\_\_\_\_

Signature: \_\_\_\_\_

Information requested: \_\_\_\_\_

### **Incident Information (if known):**

Date, Time, Location:

\_\_\_\_\_

Involved parties and dates of birth:

\_\_\_\_\_

Type or description of incident (motor vehicle, theft, fraud, etc.): use back of sheet if necessary

\_\_\_\_\_

*WLPD use only*

Date released:

Fee: